

Demobilization Steps

- A. Inventory all unused meds/vaccine and supplies
 - 1. Specialized cargo containers
 - 2. Refrigeration systems
 - 3. Unused medications that can be verified for proper temperature maintenance
 - 4. Generators (if borrowed)
 - 5. Computer and communication equipment, as applicable
- B. Return to RSS in labeled boxes/containers
- C. Return all unopened boxes to RSS
- D. Clean facility: debris, personal items, medical supplies/equipment, bio-waste
- E. Remove equipment brought to site: e.g. tables, chairs, computers, communication equipment, etc.
- F. Notification of site point of contact (POC) when the facility is vacated

Closed POD Final Event Summary Form

Complete this document and return to the St. Louis County Department of Health after deactivating your Closed POD site.

Agency Information

Name of Organization: _____

Address: _____

Coordinator: _____
Name
Title

Phone Number

Email

We screened: (Put N/A if not applicable)

	Total Number Screened	Number Received Antibiotics	Number Referred <small>(due to allergy or contraindication)</small>
Employees			
Employees' Family Members			
Clients			
Others (Explain)			

We dispensed the following numbers of antibiotics:

Antibiotic	Number of Courses Dispensed
Doxy	
Cipro	

Client/Services Information: **(if applicable)**

Our clients are: *(Check as many as apply.)*

- Homebound
- Living in a Residential Facility (Name: _____)
- Living in a Skilled Nursing or Similar Facility (Name: _____)
- Disabled

Seniors

- Clients with Specific Language Needs
- Homeless

Estimated number of clients *only* speaking a language other than English: _____